

ATTENDANCE DUES COMMITMENT

Payment of Attendance Dues is a condition of enrolment at the school. By completing and returning this form, you are entering into a legally binding agreement to pay the stated Attendance Dues to the Motueka Steiner School Proprietors Trust in accordance with the attached Attendance Dues Terms & Conditions.

| | First Parent/ Caregiver | Second Parent/ Caregiver |
|-----------------|-------------------------|--------------------------|
| Name: | | |
| E-mail: | | |
| Phone: | | |
| Address: | | |

ATTENDANCE DUES are \$3,105 (including GST)

per child per year (prorated for attendance during only part of a year). There is no multiple child discount. I / We wish to re-enrol the following child(ren) for the relevant School year:

| | Class (if known) | Child's Name |
|----------------|---------------------|--------------|
| Child 1 | | |
| Child 2 | | |
| Child 3 | | |
| Child 4 | | |

I / We will pay the Attendance Dues (check payment option):

Yearly

Termly

Please tick to indicate you agree to pay the Attendance Dues for each child named in this form in accordance with the Attendance Dues Terms & Conditions.

Parent/ Caregiver 1

Parent/ Caregiver 2

Attendance Dues Terms & Conditions

1. Attendance Dues, for the amount specified in the Attendance Dues Commitment Form, are payable to the Motueka Steiner School Proprietors Trust (MSSPT) account.
2. All Attendance Dues are stated in NZ\$ and inclusive of Goods & Service Tax.
3. The maximum Attendance Dues are set by the Ministry of Education.
4. MSSPT will set Attendance Dues for the year, up to the maximum, and print the amount on the Attendance Dues Commitment Form.
5. A completed and agreed Attendance Dues Commitment Form is a legally binding contract between MSSPT and the Parent(s)/ Caregiver(s) who complete and return the Attendance Dues Commitment Form.
6. Attendance Dues will be invoiced for the billing period selected on the Attendance Dues Commitment Form and must be paid in full by the due date on the invoice.
7. Attendance dues are payable for any period that a child is enrolled in the School, regardless of attendance. Subject to paragraph 8 below, if a child is un-enrolled, 4 weeks' notice is required to terminate the liability for Attendance Dues.
8. Students that start a Term will be charged Attendance Dues for the full Term, even if they leave the school before the end of that Term.
9. If Attendance Dues have been paid for a full year but the child leaves the School before the end of the year, Attendance Dues will be refunded for each whole Term remaining between the leaving date and the end of the year.
10. Each Parent/Caregiver completing and agreeing to the Attendance Dues Commitment Form is jointly and individually responsible for paying the full amount of the Attendance Dues.
11. If a child has two Parents or two Caregivers, both parents or both Caregivers are required to be named on the Attendance Dues Commitment Form.
12. Prepayments can be made at any time of the Year to:
MSSPT Transaction Account:
03-1354-0547032-00
Ref: Name/ Inv# (if applicable)
13. Failure to pay Attendance Dues in accordance with this agreement may result in:
 - a) the child's enrolment being terminated;
 - b) formal debt recovery procedures;
 - c) the debtor being liable for legal and other costs incurred by MSSPT recovering the debt.

I/ We agree, accept and understand the Attendance Dues Terms & Conditions.

Special Character Declaration

Motueka Steiner School has a special character as defined in the Special Character Statement. All families must demonstrate a connection to the special character and support for the objectives of the proprietors who uphold the special character. This is determined at the initial enrolment and signing the Special Character Declaration form is part of that determination. Families are also asked to recommit to the Special Character every year.

- We have read and understood the Special Character Statement.
- We agree to support our child (children's) participation in all Special Character aspects of the education including extracurricular events.
- We agree to attend class parent meetings and parent education events.
- We agree to stay up-to-date with all school communications and publications.
- We agree to attend, support and contribute to Special Character events and festivals.
- We have read the parent handbook and agree to follow the requirements therein, especially the recommendations around screen time.

I/We make the above declarations about our commitment to the Special Character

I/ We agree to the Proprietors Trust holding my contact details while I have children enrolled at the school and contacting me/ us on matters of Special Character, festivals, parent education, fundraising and events.

Donation Pledges

We do not receive Ministry of Education funding to provide the school campus or to fund the Special Character and culture of the school. These essential aspects of the school must be funded from the school community. Families pay Attendance Dues to fund the campus. Donations and fundraising are necessary to support the Special Character and culture. Every family will receive a donation request at enrolment or at the start of the year. Contributing your time and skills is another way to support the school. Donations are voluntary but we require all pledge forms to be signed and returned.

I/ We agree to receiving a donation pledge form, completing and returning the form, and receiving reminder notices if necessary.

Community Support Fund

The Community Support Fund provides financial assistance to families to help pay their attendance dues. The fund is administered by the PT and is a mechanism whereby the whole school community raise funds to help those in need. Grants from the fund reduce barriers to enrolment and helps the school community better reflect the wider community. The main source of income to the fund is from the donation pledges and fundraising. Funds raised one year are made available to distribute the following year so the amount of assistance will vary from year to year and assistance one year is no guarantee of assistance the next.

Applicant families must first establish their connection to the Special Character of the school. If your children are already enrolled then the connection has been established.

The main criteria for assessing applications is need, or the financial hardship of the family, and the amount of funds available to distribute. Applications to the fund are invited in the 4th term and decisions made before the end of the school year. This will be notified in the school newsletter. Application forms can be obtained from office@mssproprietors.nz.